

GENERAL GUIDELINES FOR APPLICANTS

2006 EXTERIOR MAINTENANCE GRANT

1. All applicants must be owners and occupants of the subject property/dwelling.
2. Applicants must meet the income guidelines laid out for low to moderate income. Single applicants may earn up to \$33,700 annually. Two-person households may earn up to \$38,550; three-person households may earn up to \$43,350, and four-person households may earn up to \$48,150. Income guidelines for larger households are adjusted accordingly.
3. Eligible applicants must live in the ITA (Improvement Target Area) as defined by Cuyahoga County. A map of the ITA is included in this packet.
4. Work that is eligible for funding includes but may not be limited to the following *exterior* items: roofs, siding, windows, doors, gutters & downspouts, porches, steps, chimneys, exterior trims. Work that is ineligible for funding includes such items as: concrete walks or driveways, bushes or shrubbery, fencing, garages or lawn buildings, any interior improvements.
5. Certain improvements, including roofs or masonry repairs, may be performed by any qualified, registered contractor. **All other types of improvements** must be performed by contractors that are included on Cuyahoga County's approved list of lead-certified contractors. This includes any type of window or door replacement, siding or painting, or repairs or alterations to any aspect of the dwelling except the masonry or roof. The list of approved contractors is attached to this application.
6. All types of income or assets must be included in your application package. This includes income from savings or retirement accounts, Social Security, pensions, wages or tips, or any other sources. Information must include last year's income in addition to any pay stubs or receipts from 2006.
7. Applicants should try hard to get at least two estimates for their work. Estimates should be as itemized as possible in case it becomes necessary to consider only certain portions of the work for funding.
8. **Important Note:** Completed applications will be accepted at the Building Department sales counter in the City Hall building **ONLY** from 8:00 am on Monday, May 22nd, 2006 through the close of business on Friday, June 2nd, 2006. The Building Department will remain open for business on Thursday, June 1st, until 7:00 pm for the convenience of applicants whose work schedule prevents them from getting to City Hall during regular business hours. No applications will be accepted either before or after those dates. No exceptions to this rule will be considered. Applications will be judged and grants awarded based on financial need and the condition of the subject dwelling, **NOT** on a first-come, first-served basis.
9. Feel free to call the Building Department at 440-735-6530 with any questions.

EXTERIOR MAINTENANCE GRANT PROGRAM HOMEOWNER APPLICATION FY 2006

Applicant(s) Address: _____

Home Owner's Name: _____ Phone #: _____

Co-Owner's Name: _____ Work #: _____

Has your home been up for foreclosure in the last 12 months? Yes _____ No _____

Do you plan to sell your home within the next 3 years? Yes _____ No _____ Initial here _____

Have you received this grant in the past (2) years? Yes _____ No _____

HOUSEHOLD MEMBERS: Please list all of the people living at this property: **Submit copy of ID**

NAME	Social Security #	AGE	RELATIONSHIP

Total Number Of Occupants Living in Household

No.

Verification of Income

(Please list and submit a copy of proof of all forms to support your income)

SOURCE OF INCOME	AMOUNT PER YEAR
Gross Salaries and Wages	\$
Net Self-Employment	\$
Pension	\$
Social Security	\$
Alimony	\$
Child Support	\$
Disability	\$
Insurance	\$
Dividends/Interest	\$
ADC/Welfare	\$
Annuities	\$
Rent/Royalties	\$
Worker's Compensation	\$
Estate/Trust Income	\$
Grand Total of All Household Income	\$

Current Pay Stub / Social Security Benefit Statement **2006**

For Office Use Only: Gross income for 2005: _____ Income Verified by: _____

PROJECT INFORMATION
Please Check What Repairs Your Home Requires

☐ Roof Replacement
☐ Vinyl Siding
☐ Window Replacement - ☐ Living room ☐ Dining room ☐ Kitchen ☐ Bathroom
☐ Bedrooms ☐ Basement ☐ Glass Block ☐ Attached Garage
☐ Patio Door
☐ Entry Doors - ☐ Front ☐ Back ☐ Side (small window only or replace what is there)
☐ Steps - (☐ Repair - ☐ Replace) - **Location:** ☐ Front ☐ Back ☐ Side
☐ Gutters & Downspouts
☐ Attached Garage Door (No window panel)
☐ Deck - (Deck must be more than 2 feet up from the ground to be a priority)
☐ Chimney - ☐ Repair ☐ Replace
☐ Over-Hang - ☐ Repair ☐ Replace
☐ Porch - ☐ Repair ☐ Replace

☐ Other _____

I (we) certify that all the information, which is reported on this application, is accurate to the best of my (our) knowledge and I (we) understand that all this information is subject to verification. I (we) authorize, by the signing of this application, the City of Bedford or its representatives and designees access to bank, employment, public assistance, or any other records as may be required to verify any and all statements made on this application. I (we) authorize the City of Bedford and Cuyahoga County Department of Development inspectors to inspect and evaluate actual services provided to me (us). Furthermore, I (we) understand the City of Bedford must retain copies of all proof of income and other documents that support the statements made in this application regardless of my (our) qualification status and/or availability of program funds. I (we) understand that it is a violation of law to mislead or supply false information when applying for federal funds. I (we) realize that I (we) may be held liable, civilly and criminally under federal and state law for any fraudulent information.

I also understand and agree, that if I and or my heirs should sell the property within the next (3) years, I or my heirs will be obligated to repay the City of Bedford in full, any grant money received through the Exterior Maintenance Grant Program.

_____ Applicant	_____ Date
_____ Spouse	_____ Date

FOR OFFICE USE ONLY: Demographic data is obtained for statistical purposes. It will not be considered in determining eligibility.

Applicant Eligibility Level & Demographic Data: ☐ 30% (very low) ☐ 31%-50% (low) ☐ 51%-80% (moderate) Female Head of Household? ☐ Yes ☐ No

Ethnicity: <input type="checkbox"/> White <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Hispanic	<input type="checkbox"/> Black African American <input type="checkbox"/> American Indian or Alaskan <input type="checkbox"/> Other
--	---

Date Received: _____ By: _____ Application No. _____
Approved _____ Denied _____ Reason _____

CUYAYOGA COUNTY LEAD-CERTIFIED CONTRACTORS

<u>COMPANY NAME</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>ZIP CODE</u>	<u>PHONE</u>
K.I.P. Construction, Inc.	184 Potomac Avenue	Tallmadge	44278	(330)633-2569
Al's Construction	402 Audrey Drive	Richmond Hts.	44143	(216)481-0406
Advanced Improvements Inc.	17608 Hicks Rd.	Walton Hills	44146	(440)439-1967
Finest Builders Inc.	11900 Shaker Blvd. #101	Cleveland	44120	(216)295-3100
Absolute Exteriors	4181 Ridge Rd. Suite B	Cleveland	44144	(216)351-6608
RLJ Construction Co.	5201 Warrensville Ctr. Rd. #4	Maple Hts.	44137	(216)587-6017
Levy Builders, Inc.	9900 Buckeye Rd.	Cleveland	44104	(216)721-9422
Clotman & Sons	16912 Miles Ave.	Cleveland	44128	(440)235-2444
City Wide Home Service	9260 Valley View Dr.	Macedonia	44056	(216)780-1766
BDL General Contracting Inc.	1469 Dillie Rd.	Euclid	44117	(216)738-0700
LoGrasso Deco Co., Inc	24300 Solon Rd.	Bedford Hts.	44146	(440)232-2366

ALL CONTRACTORS MUST BE REGISTERED TO WORK IN THE CITY OF BEDFORD